

Jurisdiction Survey on Inspection Scheduling

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Question 1: What is the Inspection cut-off time for same day/ or next day inspections in your jurisdiction?

Responses:

1. 4pm
2. 4
3. 7 PM the day prior
4. 2 PM
5. It has to be called in by 4:30pm the day before. It's up to the field inspector if he/she will add an inspection if it's called in late.
6. 8:00 am the day before
7. 4 PM for next day inspections
8. Contractors have until 9pm the night before next day inspections
9. 6:00 AM
10. 7:00 pm the day before
11. Midnight for next day inspections
12. 12:00 midnight
13. Same day 6:30 am
14. Midnight
15. 4 pm
16. 7:30 am
17. 6:00am
18. 6 am the morning of the day you want the inspection is the cut off- of course they could call it in any time before that as well.
19. 4:00 pm the day prior
20. Lone Tree cut-off is Midnight for the next business day inspection. If requested Thursday before midnight we will be out on Friday. If scheduled over the weekend or holiday we will be out on Monday or the day after the holiday
21. 6 am same day
22. 11
23. 4 pm for next day

Question 2: What type of inspection arrival window information do you provide to your costumers? AM/PM only, estimated 2-hour window, or individual call ahead prior to arrival from the inspector?

Responses:

1. Am/pm
2. 2 hour
3. individual call ahead morning of with approximate arrival time
4. Call ahead along with time
5. If requested, we will call prior to arrival.
6. 2 hour ETA
7. Inspectors provide an estimated 2-hour window
8. Pitkin County does east of Aspen roundabout inspections before noon and west of roundabout after noon inspections. We try to give 30 min- 1 hour heads up

9. AM/PM but will accommodate requests if possible.
10. Call ahead
11. If they contact the inspector they can get a 2 hr window. AM/PM are request only and only done if the schedule allows for it.
12. AM/PM but not guaranteed, it depends on the inspectors route and miles. Generally a 2 HR window is given if the customer calls to request a time. If a customer requests a call ahead when they schedule an inspection the inspector will reach out.
13. AM/PM for homeowners only. Contractors may call in the morning to get a timeframe.
14. 2 hour window
15. No am or pm requests. We give our customers a 2hr window
16. 7:30am to 5:30 pm
17. am/pm for homeowners and concrete pours
18. AM/PM only so a 4 hour window is provided if requested.
19. One-hour window
20. 1-2 hour window for contractors. Homeowners we try for a 15-minute window.
21. Call ahead and schedule each morning
22. They can request AM or PM but need to call between 8 and 8:30 in morning to talk to inspector
23. am or pm for residential work, 8-5 for new homes/commerical work

Question 3: Does your jurisdiction still use a paper inspection record card for inspection signatures?

Responses:

1. The contractor has the option to print it for tracking purposes. Everything is available through Accela electronically.
2. if customer wants it
3. no, all electronic
4. no
5. Yes and a computer back-up is filled out at the end of each day.
6. Yes, but also have electronic record.
7. No
8. No
9. No
10. Still paper
11. Yes but we also use IG Inspect on the iPad.
12. In a limited fashion. We have a lot of mountain territory where there is no cell service. All others are signed and sent electronically.
13. No but we provide a paper inspection ticket as well as an online record.
14. No - but for CO we still us a card for 2 outside agencies to sign
15. No
16. yes
17. no
18. No- we are all electronic
19. No. All electronic
20. Electronic only
21. No
22. YES but we also carry laptops and do electronic resulting
23. paper and computer results for redundant system.

Question 4: Are there specific inspection types where your jurisdiction has found that the inspection record card is unnecessary such as for a sewer repair, water heater replacement, or other permit type?

Responses:

1. No
2. all
3. n/a
4. no
5. Grading Permits
6. We have customized specific inspection cards for water heaters, roofing, furnace\AC, gas pipe, etc.
7. Yes, all permits. Inspections are recorded in our software.
8. Yes
9. We are electronic but will leave inspection ticket on site.
10. The Main building permit has all inspection types for MEP's to view
11. Miscellaneous permits that do not require plan review do not require a permit card. They are handled completely online with emailed results to the contractor and owner (if provided)
12. Yes, roofs and emergency repairs where the work needs to be completed prior to issuance of a permit.
13. N/A
14. We are online for most all of our inspections - we use Accela
15. No
16. no
17. N/A
18. We have found that the inspection card is all around unnecessary when we are documenting everything electronically and the real time results are available to the applicant. Also we found that the cards actually caused issues with some inspectors using it and others not and with inspections being scheduled and approved on the card but not in our system. All around we have stopped using them and this has worked to alleviate this confusion. Our customers did not like this at first but eventually they got used to it.
19. Cards are not used
20. We do not have inspection cards for any of our permits. Everything is electronic and can be viewed online
21. All
22. Most of the time we never see an inspection card for sewer repairs, water and furnaces, window change outs, roofs, and other small permits that do not have city stamped approved plans
23. we always issue a permit card.